Author’s name

The name of the institution he or she is affiliated with

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**Title – precise and informative, it is worth to include some keywords in it**

**Abstract**

The abstract – 150-200 words long - should briefly present the main elements of the paper, i.e. justification of the topic selection (background), the indication of crucial issue or problem (aims – what has been studied, which theoretical/practical problem was in question), how the author(s) dealt with the problem (the data, materials, perspective, methods, and techniques), what are the results (the most critical data, correlations) and what has been concluded or achieved (the interpretations, theses, implications).

The abstract, similarly to the article, should be written in the third person. It should not contain references to the literature nor abbreviations, which would be expanded only in the content. The abstract should not repeat nor paraphrase the article’s title, but it is advisable to include some keywords the list of which (at least five words or phrases) should follow it.

It should be taken into consideration that many databases gather only the articles’ titles and abstracts, therefore for some readers, the abstract will be the primary source of information about the article’s content and/or about the conducted research. An imprecise or unreliable abstract, which does not reflect the article’s content in a detailed and comprehensible way, decreases the chance to reach a greater audience.

**Keywords:** keyword1, keyword2, keyword3, keyword4, keyword5

**Introduction**

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**Table 1. Title of the table**

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The increasing number of adult working students within the student body forces educational institutions and their instructors to seek new ways of accommodating student needs and to offer novel methods of material delivery with an online component (Dziuban et al., 2004; Gapinski, 2013; Garrison & Kanuka, 2004; Means et al., 2010).

One of these pedagogical methods of material delivery is a hybrid or blended form, which is understood here as “an educational approach that combines online instruction with face-to-face instruction,” after Randy Garrison and Heather Kanuka (2004, p. 98). In the last decade or so the blended format approach has gained increasing adoption in universities and colleges in the USA, although the predominant method still remains the face-to-face form. See Charles Dziuban et al. (2004), Garrison and Kanuka (2004), and Barbara Means et al. (2010).

**Figure 1. Figure title**

Source: either the external source or the phrase: author’s own work.

Please note that according to APA style all the graphical forms are called **Figure**.

While referring to a certain figure please use its number e.g. Figure 1 depicts the flow of … Do not use the words below, above or any other placement indicators as the positions of figures may change during the typesetting.

**Conclusions**

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**References**

Arrange entries in alphabetical order by surname of the first author. For more than one work by the same author, arrange in date order, earliest first. One‐author entries precede multiple‐author entries beginning with the same surname.

**Important!** Every item from the reference list should have at least one corresponding in-text citation, and respectively - every position cited must appear on the reference list. The sample citations may be found on pages 2 and 4. For details about citations please check the Info for Authors website (<http://www.e-mentor.edu.pl/eng/page/8/Info_for_Authors>).

If the publication has a DOI assigned, the author has to provide the DOI. APA preferred format is one that contains a URL, for instance, https://doi.org/10.1016/j.iheduc.2004.02.001

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**About the author(s)**

Provide a short bio for every author, written in the third person. Submit the photo of the author as well. The detailed requirements for the bio and photo are available on the **Info** **for Authors** website (<http://www.e-mentor.edu.pl/eng/page/8/Info_for_Authors>).

1. \* We accept up to 5 authors – if there are more contributors to the text please contact the editorial board [↑](#footnote-ref-1)